

AI Management System (AIMS) Manual

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AI Management System (AIMS) Manual

1. Purpose and Scope

1.1 Purpose

This AI Management System (AIMS) Manual establishes the comprehensive framework for managing artificial intelligence systems throughout their lifecycle within the organization. The manual codifies policies, processes, and procedures to ensure AI governance is certifiable and auditable according to international standards, particularly ISO 42001:2023 AI Management Systems.

The AIMS provides structured approach to:

- Demonstrate responsible AI development and deployment practices
- Ensure compliance with regulatory requirements and industry standards
- Establish clear accountability frameworks and decision-making authority
- Enable continuous improvement of AI capabilities and organizational maturity
- Provide comprehensive evidence for external audits and certifications
- Mitigate AI-related risks while maximizing business value creation
- Support ethical AI principles and societal responsibility commitments

1.2 Scope

This manual applies to all AI systems, AI-enabled products, and AI-related activities within the organization, including:

AI System Categories:

- Machine learning models and statistical algorithms
- Automated decision-making systems and business rules engines